



COURSE OUTLINE: ENG045 - COMMUNICATIONS 045

Prepared: Heather Ferguson

Approved: Carolyn Hepburn, Dean, Indigenous Studies and Academic Upgrading

| | |
|---|--|
| Course Code: Title | ENG045: COMMUNICATIONS 045 |
| Program Number: Name | 8214: LBS - LEVEL5 |
| Department: | ACADEMIC UPGRADING/LBS |
| Semesters/Terms: | 18F, 19W, 19S |
| Course Description: | ENG045 Communications develops communication skills in reading comprehension, vocabulary, language (grammar, punctuation, mechanics) and writing. In this course, intermediate reading skills are presented to develop a student's comprehension, document use, and critical thinking skills. The principles of paragraph and essay writing are taught through the writing process (drafting and revision) with in introduction to rhetorical modes and writing for various purposes. This course will help students to develop the fundamental communication skills required for entrance into the ACE Communications (grade 12 equivalency) Academic Upgrading program or pass the English portion of the college entrance test. |
| Total Credits: | 7 |
| Hours/Week: | 5 |
| Total Hours: | 80 |
| Prerequisites: | ENG044 |
| Corequisites: | There are no co-requisites for this course. |
| Substitutes: | ENG 92 |
| This course is a pre-requisite for: | ENG 94 |
| Essential Employability Skills (EES) addressed in this course: | <p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> |
| Course Evaluation: | Passing Grade: 70%, B |
| Books and Required Resources: | <p>The Least You Should Know About English by Glazier, T, Wilson, P, and Wagner, K Publisher: Nelson Edition: 4th Canadian Edition ISBN: 978-0-17-653164-5</p> <p>Improving Vocabulary Skills, Short Version by S. Nist and C. Mohr Publisher: Townsend Press Edition: 4th ISBN: 1-59194-191-1</p> <p>Ten Steps to Improving College Reading Skills by J. Langan Publisher: Townsend Press Edition: 6th</p> |



SAULT COLLEGE | 443 NORTHERN AVENUE | SAULT STE. MARIE, ON P6B 4J3, CANADA | 705-759-2554

Course Outcomes and Learning Objectives:

| Course Outcome 1 | Learning Objectives for Course Outcome 1 |
|--|---|
| 1. Find and Use Information: Read longer texts to connect, evaluate and integrate ideas and information. Interpret somewhat complex documents to connect, evaluate and integrate information. | 1.1 Demonstrate effective reading and clear thinking strategies. 1.2 Select appropriate reading strategies for task. 1.3 Read a multi-paragraph text that contains challenging and complex subject matter with personal and/or general relevance and has levels of meaning and interpretation and a number of unfamiliar words. 1.4 Identify main idea and explain how the details support the main idea, follows complex written instructions. 1.5 Question and evaluate ideas, use structural and visual elements to make reasoned judgments, make more complex inferences. 1.6 Recognize social and cultural influence and bias in writing. 1.7 Compare and evaluate the organization and detail of different texts representing the same story or topic. 1.8 Clarify/broaden own point of view by examining ideas of others, expresses personal opinion based on increased understanding. 1.9 Extract information from text to draw conclusions |
| Course Outcome 2 | Learning Objectives for Course Outcome 2 |
| 2. Communicate Ideas and Information: Initiate and maintain lengthier interactions with one or more persons on a range of topics, write longer texts to present information, ideas and opinions, decide what, where and how to enter information in somewhat complex documents, and create more complex documents to sort, display and organize information. | 2.1 Write, using appropriate voice, for a variety of purposes (business, personal or academic), evaluate and analyze for clarity and effect. Use voice, vocabulary and special terminology to reinforce purpose and connect with audience with sophistication and effectiveness. 2.2 Create well-developed paragraphs and essay using the rhetorical modes with effective supporting ideas and, if appropriate, opinions, quotes and statistics. 2.3 Organize info and ideas creatively and logically to convey one main idea in well-linked, well-developed paragraphs and documents. Include documented source and media materials when appropriate. 2.4 Revise independently. 2.5 Use wide variety of sentence types and structures with conscious attention to style. 2.6 Effectively use standard case for pronouns, complex punctuation and word choice. |

Evaluation Process and Grading System:

| Evaluation Type | Evaluation Weight | Course Outcome Assessed |
|--|--------------------------|--------------------------------|
| Grammar, punctuation and mechanics quizzes | 20% | |
| Paragraph and essay writing assignments | 50% | |
| Reading and document use quizzes and assignments | 25% | |
| Vocabulary quizzes | 5% | |

Date:

August 30, 2018



SAULT COLLEGE | 443 NORTHERN AVENUE | SAULT STE. MARIE, ON P6B 4J3, CANADA | 705-759-2554



Please refer to the course outline addendum on the Learning Management System for further information.

